



## COURSE OUTLINE: SSW307 - SSW FIELDWORK

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Approved: Karen Hudson, Dean, Community Services and Interdisciplinary Studies

<b>Course Code: Title</b>	SSW307: FIELDWORK FOR SOCIAL SERVICE WORK
<b>Program Number: Name</b>	1203: SOCIAL SERV WORKER
<b>Department:</b>	SOCIAL SERVICE WORKER
<b>Academic Year:</b>	2024-2025
<b>Course Description:</b>	This course facilitates student participation in placement practicum for the Social Service Worker Program. Students will be placed in a community setting where under supervision, they will carry out social service work duties as defined by them, their supervisor and the program faculty. The goal of SSW fieldwork is to provide the students the opportunity to integrate and apply the knowledge, skills and values needed to carry out the role of Social Service Worker. Students are provided with feedback, supervision and mentoring from their field supervisor, and program faculty. The fieldwork experience provides students opportunity to learn about the mandate, philosophy, services/programs, strengths and challenges experienced by community/social services organizations. In addition, students learn to become part of an interdisciplinary team and learn to meet the needs of individuals, families, communities and/or issues serviced by the organization.
<b>Total Credits:</b>	7
<b>Hours/Week:</b>	14
<b>Total Hours:</b>	189
<b>Prerequisites:</b>	SSW207
<b>Corequisites:</b>	SSW301
<b>Substitutes:</b>	SSW302
<b>This course is a pre-requisite for:</b>	SSW405
<b>Vocational Learning Outcomes (VLO's) addressed in this course:</b>	<b>1203 - SOCIAL SERV WORKER</b>
<b>Please refer to program web page for a complete listing of program outcomes where applicable.</b>	VLO 1 Develop respectful and collaborative professional and interpersonal relationships that adhere to professional, legal, and ethical standards aligned to social service work.
	VLO 2 Record information accurately and communicate effectively in written, digital, verbal and non-verbal ways, in adherence to privacy and freedom of information legislation, in accordance with professional and workplace standards.
	VLO 3 Integrate a practice framework within a service delivery continuum, addressing the needs of individuals, families and communities at micro, mezzo, macro and global levels, and work with them in achieving their goals.
	VLO 4 Plan and implement accessible and responsive programs and services, recognizing the diverse needs and experiences of individuals, groups, families and communities, and meeting these needs.



	<p>VLO 5 Examine current social policy, relevant legislation, and political, social, historical, and/or economic systems and their impacts for individuals and communities when delivering services to the user/client.</p> <p>VLO 6 Develop strategies and approaches that support individual clients, groups, families and communities in building the capacity for self-advocacy, while affirming their dignity and self-worth.</p> <p>VLO 7 Work from an anti-oppressive, strengths-based practice, recognizing the capacity for resilience and growth of individuals and communities when responding to the diverse needs of marginalized or vulnerable populations to act as allies and advocates.</p> <p>VLO 8 Develop strategies and approaches to implement and maintain holistic self-care as a member of a human service profession.</p> <p>VLO 9 Work with individuals, groups, families and their communities to ensure that service provider strategies promote social and economic justice, and challenge patterns of oppression, discrimination and harassment, and sexual violence with clients, coworkers and communities.</p> <p>VLO 10 Develop the capacity to work with the Indigenous individual, families, groups and communities while respecting their inherent rights to self-determine, and to identify and address systemic barriers that produce ill-effects, developing appropriate responses using approaches such as trauma informed care practice.</p>
<b>Essential Employability Skills (EES) addressed in this course:</b>	<p>EES 1 Communicate clearly, concisely and correctly in the written, spoken, and visual form that fulfills the purpose and meets the needs of the audience.</p> <p>EES 2 Respond to written, spoken, or visual messages in a manner that ensures effective communication.</p> <p>EES 3 Execute mathematical operations accurately.</p> <p>EES 4 Apply a systematic approach to solve problems.</p> <p>EES 5 Use a variety of thinking skills to anticipate and solve problems.</p> <p>EES 6 Locate, select, organize, and document information using appropriate technology and information systems.</p> <p>EES 7 Analyze, evaluate, and apply relevant information from a variety of sources.</p> <p>EES 8 Show respect for the diverse opinions, values, belief systems, and contributions of others.</p> <p>EES 9 Interact with others in groups or teams that contribute to effective working relationships and the achievement of goals.</p> <p>EES 10 Manage the use of time and other resources to complete projects.</p> <p>EES 11 Take responsibility for ones own actions, decisions, and consequences.</p>
<b>Course Evaluation:</b>	<p>Satisfactory/Unsatisfactory &amp; A minimum program GPA of 2.0 or higher where program specific standards exist is required for graduation.</p>
<b>Other Course Evaluation &amp; Assessment Requirements:</b>	<p>SSW Fieldwork is guided by the SSW Learning Contract which outlines specific outcomes and learning activities to develop professional knowledge and skills. Students are expected to be able to be engaged in self-directed learning with initiative to establish clear and measurable learning goals. Evaluation of field success includes the completion of the learning contract progress and final reports, field supervisor and faculty evaluation tools, monthly reflection</p>



journals/reports and attendance/hour records. Additionally, the SSW Program Fieldwork Manual contains relevant policies and procedures to guide students, field supervisors and fieldwork faculty. Successful completion of all fieldwork documents and adherence to program and fieldwork policies and procedures is required for Satisfactory grade in course. Students must be successful in both SSW SSW301 and SSW307. Professor reserves the right to adjust final grade accordingly.

**Course Outcomes and Learning Objectives:**

<b>Course Outcome 1</b>	<b>Learning Objectives for Course Outcome 1</b>
1. Demonstrate knowledge of the field work setting, the social/human service system, and how programs are delivered to address the needs of the population(s) served.	1.1 Engage in fieldwork orientation and/or research to familiarize with organization`s mission/philosophy, mandate, programs/services, structure, funding and applicable legislative framework 1.2 Research, prepare and present Fieldwork Setting Report to demonstrate field agency knowledge in a professional and credible manner 1.3 Demonstrate ability to locate current, accurate and credible information on local resources, informal and formal helping systems and/or continuum of care/services related to client need and/or fieldwork setting 1.4 Identify relevant social policies, government directives/strategies and/or legislation that governs the organization and service delivery 1.5 Familiarize with fieldwork setting engagement, assessment and intervention approaches 1.6 Orient, adhere to, and explain relevant fieldwork organization policies, procedures, protocols, and expectations in day-to-day practice with clients and staff 1.7 Identify key formal and informal community resources and be able to access, link and refer clients when deemed appropriate
<b>Course Outcome 2</b>	<b>Learning Objectives for Course Outcome 2</b>
2. Establish respectful and collaborative professional relationships that adhere to the SSW ethical and professional standards.	2.1 Apply SSW interpersonal communication skills (i.e., empathy, active and reflective listening skills etc.) to build relationships with others in fieldwork setting 2.2 Learn about the professional roles and processes related to effective engagement/relationship building with clientele served 2.3 Use observation and/or assessment skills to understand and identify the needs, strengths and goals of service recipients/clientele served 2.4 Initiate respectful and responsive interactions with clients 2.5 Adapt interpersonal communication skills to meet the developmental, cultural and unique needs of clients 2.6 Review and apply SSW Code of Ethics and Standards of Practice related to client relationships, self-determination, privacy, confidentiality, informed consent and professional boundaries 2.7 Observe and assist fieldwork staff to perform duties and services 2.8 Participate in team and collateral meetings 2.9 Observe, assist, or develop mutually agreed upon intervention goals with clients based on an assessment of



	<p>strengths, needs, and challenges</p> <p>2.10 Select appropriate intervention strategies based on the assessment, research knowledge, and values /preferences of clients</p> <p>2.11 Determine culturally safe practice with Indigenous peoples served by the fieldwork setting</p>
<b>Course Outcome 3</b>	<b>Learning Objectives for Course Outcome 3</b>
3. Display expected SSW professional and workplace behaviours and skills.	<p>3.1 Familiarize and maintain accountability with agency policies, procedures, protocols and expectations in day-to-day practice with clients and staff</p> <p>3.2 Familiarize and demonstrate professional work habits and adhere to work policies regarding consistent attendance, punctuality, personal appearance/hygiene, and appropriate use of technology</p> <p>3.3 Demonstrate ability to initiate and sustain effective and respectful collegial working relationships by introducing self, and attending team/staff/collateral meetings</p> <p>3.4 Establish and apply skills related to problem-solving, organization, planning ahead, setting priorities, completing tasks, and managing time effectively as a self-directed/active learner within the fieldwork setting</p> <p>3.5 Use supervision constructively by scheduling regular meetings, setting an agenda, minute taking and actively seeking feedback on performance (remaining receptive to feedback and adjusting performance accordingly)</p> <p>3.6 Orient to and gain competency in using fieldwork setting equipment and tools for communication including emails, agency computer systems for managing information, client data software, agency social media, or other tools used</p> <p>3.7 Use reflection and self-regulation to manage personal values and maintain professionalism in practice situations and with staff</p> <p>3.8 Collaborate, consult and problem-solve as an effective member of an interdisciplinary team</p> <p>3.9 Use effective professional research, information literacy and data collection skills pertinent to SSW practice and the fieldwork setting</p> <p>3.10 Accurately and professionally complete field related documents and agency documentation as required</p> <p>3.11 Prepare for and document (as required) Faculty field site visits/meetings</p> <p>3.12 Develop and document placement specific learning goals and learning activities on SSW learning contract and update progress as required</p>
<b>Course Outcome 4</b>	<b>Learning Objectives for Course Outcome 4</b>
4. Identify social service work knowledge, principles, values and approaches	4.1 Complete research to identify how theory and social work models are used in practice with the clientele served by the fieldwork setting



	applicable to the clientele served and the fieldwork setting.	<p>4.2 Apply and assess applicability of anti-oppression, cultural safety, harm reduction, trauma-informed and strengths-based approaches to service within the fieldwork setting</p> <p>4.3 Identify the presenting challenges of clientele served and the context of the larger structural or systemic issues that impact</p> <p>4.4 Identify effective advocacy, referral methods, care coordination, and case management services that are relevant to population served/field work setting</p> <p>4.5 Recognize formal and informal support systems within community that promote client social functioning and facilitate positive change</p> <p>4.6 Demonstrate SSW skills and knowledge through active, planned and deliberate participation in co-requisite seminar class, peer consultations, and case studies</p>
	<b>Course Outcome 5</b>	<b>Learning Objectives for Course Outcome 5</b>
	5. Demonstrate commitment to self-awareness, personal and professional growth.	<p>5.1 Present self as a mindful learner and engage with clients and staff as experts of their own experiences</p> <p>5.2 Familiarize and use tools and processes for engaging in reflective practice to strengthen SSW practice and development</p> <p>5.3 Develop awareness of self in terms of values, beliefs and experiences and how this may influence the development of professional relationships</p> <p>5.4 Employ effective self care techniques/wellness plans and secure appropriate supports and resources when needed</p> <p>5.5 Seek and use support and feedback related to one's own performance, strengths, limitations and challenges from fieldwork staff, supervisor, faculty and peers</p> <p>5.6 Complete self evaluations/reflections and/or assignments to assess strengths, progress, professional growth and areas of development</p> <p>5.7 Actively seek opportunities to challenge and develop professional skills and knowledge</p> <p>5.8 Share and present professional learning experiences in various formats as required with peers/ co-workers/ staff/ faculty as part of seminar class and in community</p>

**Evaluation Process and Grading System:**

Evaluation Type	Evaluation Weight
SSW Fieldwork Documents	100%

**Date:** July 17, 2024

**Addendum:** Please refer to the course outline addendum on the Learning Management System for further information.